



## How to Apply for Equitable Tuition

**Deadline for Returning Families: December 15, 2023**

**Deadline for New Families: January 15, 2024**

### The Application Process

Derryfield partners with Clarity Tuition in our equitable tuition process. Clarity offers a streamlined platform for families to securely share financial information, and for Derryfield to assess a family's equitable tuition. Most families are able to complete the Clarity application in less than 30 minutes. The application is also mobile-friendly and does not need to be completed in a single sitting; you can always save your progress and return later.

Admission, equitable tuition, and merit decisions are released on March 1. Admitted families receive virtual acceptance packets with financial details included. To reach the Equitable Tuition rate for your family, Derryfield uses information from your Clarity application and taxes as a starting point, but also considers our school policies, practices, and budget.

### How to Complete the Equitable Tuition Application in Clarity Tuition

- Go to <https://auth.clarityapp.com/en/signup/> and create your account.
- Start with household & applicant information. Select The Derryfield School.
- Sign and submit a Form 4506c to give Clarity permission to pull your prior year tax returns. **The address information in this section must exactly match the address listed on your most recent Form 1040. If your current address does not match, please indicate that your address has changed in the last two years.**
- Enter your 2022 financial information, including income, expenses, assets, and debts. The application fee is \$60 per household and covers all of the Clarity schools to which you are applying.
- Check the "Document Requests" panel on your portal to upload your K1 and Business taxes (if applicable.) Your 2022 1040 and W2s will automatically upload for you with the 4506c form.

### Tips

- All custodial parents (joint and primary) are required to complete the Clarity application. If natural parents have remarried, we also consider the assets of the step-parent, bearing in mind the primary obligations of that step-parent to his or her own children.
- Gather your 2022 tax documents, your mortgage statement or rental information, any asset account balances and credit card statements to enter the most accurate information.
- Share your family's story. The Equitable Tuition Committee carefully reviews all the information you provide. If you have experienced recent changes in family status or significant financial adjustments, please inform us by using the note sections throughout the application.
- Automatic fee waivers are applied to those families who qualify. Clarity uses family size, income, and asset information to assess a family's eligibility.

### Key Information

- Our school's full name: The Derryfield School
- Contact for Equitable Tuition Information: [equitabletuition@derryfield.org](mailto:equitabletuition@derryfield.org)
- Required Documents to Submit: Business owners are required to submit K1 and related tax documents. Families with multiple children in tuition charging schools may be asked to provide proof of tuition.
- Family Support: Available in English and Spanish; the application is fully translated into Spanish using the drop-down in the lower left corner. In-app support through the "Help" button in the lower left corner, [support@claritytuition.com](mailto:support@claritytuition.com) or 206-210-3752